



R-O-W / Easement Permit Application

City of Hutto Development Services & Building Division
 210 US 79 East, Ste. 103
 Hutto, Texas 78634
 Phone: 512-846-2640
 Fax: 512-759-5962
 www.huttotx.gov/developmentsservices

Permit # _____

Valuation of Project \$ _____

PROJECT ADDRESS _____

Legal Description – Lot _____ Block _____ Subdivision _____ Section/Phase _____

Property Description:

Name of Project: _____
 Type of Project: _____
 Location Description: _____

Completed R.O.W / Easement Application
 Governing Codes as follows: City of Hutto Ordinance Sec 24.09
 Two (2) sets of legible dimensioned building plans drawn to scale and one (1) digital copy
 Construction Cost Estimate (O.P.C.)

Anticipated Schedule

Begin Date: _____

End Date: _____

Application Fee: \$ _____

Inspection Fee: \$ _____

Total Fees Due: \$ _____

Please Check One:

- New Driveway Curb Cut
 - SF Residential Commercial
- Existing Driveway Curb Cut
 - SF Residential Commercial
- Median Curb Cut
- Tree
- Utility Work
- Other _____

Type _____

Company _____

***APPLICATION FEES ARE DUE AT SUBMITTAL**

APPLICANT /AGENT License # _____ Are you the property owner? Yes No **If No add information below

Business Name _____ Name _____ Phone _____

Address _____ City, State, Zip _____

**Property Owner _____ Phone _____

Address _____ City, State, Zip _____

CONTRACTOR License # _____ Email Address _____

Business Name _____ Contractors Name _____ Phone _____

Address _____ City, State, Zip _____

PROPERTY OWNER CONSENT/AGENT AUTHORIZATION

By my signature I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the submittal of this application. Additionally, my signature below indicates my awareness of the fee(s) required at the time of application submittal and that this fee(s) is non-refundable even in the event of application withdrawal. By signing this form, the owner of the property authorizes the City of Hutto to begin proceedings in accordance with the process for the type of application indicated on this application. The owner further acknowledges that submittal of an application does not in any way obligate the City to approve the application and that although City staff may make certain recommendations regarding this application, the City Council may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

Property Owner/Agent Signature

Property Owner/Agent Printed Name

Date

| | | | | |
|-----------------------|--------------------|----------|---------|----------------|
| APPLICATION RECEIVED: | PLANS REVIEWED BY: | PERMIT # | CHECK # | AMOUNT PAID \$ |
| | APPROVED _____ | NOTES | | |
| | DENIED | | | |