



# Residential Addition Permit Application

City of Hutto Development Services & Building Division  
210 US 79 East, Ste. 103  
Hutto, Texas 78634  
Phone: 512-846-2640  
Fax: 512-759-5962  
www.huttotx.gov/developmentsservices

Application Date Submittal \_\_\_\_\_

### Required submittal documents:

- Residential Addition Permit Application
- Site plan, complete with all dimensions to property lines and building on the same lot.
- Two (2) sets of legible dimensioned building plans drawn to scale + one (1) digital copy
- All fees due at application submittal
- Res Check form (Energy Conservation Code)
- Foundation plan and details
- Homeowners association approval letter

Project Address \_\_\_\_\_ Property Owner Name \_\_\_\_\_

Legal Description - Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_ Section/Phase \_\_\_\_\_

Property Owner Email \_\_\_\_\_ Property Owner Phone \_\_\_\_\_

APPLICANT/BUILDER INFORMATION (*property owner or authorized agent*) This will be the City's official contact

Business Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

ELECTRICAL CONTRACTOR License # \_\_\_\_\_ Expiration date \_\_\_\_\_

Business Name \_\_\_\_\_ Contractors Name \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Electrical Contractor Email \_\_\_\_\_ Phone \_\_\_\_\_

PLUMBING CONTRACTOR License # \_\_\_\_\_ Expiration date \_\_\_\_\_

Business Name \_\_\_\_\_ Contractors Name \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Plumbing Contractor Email \_\_\_\_\_ Phone \_\_\_\_\_

MECHANICAL HVAC CONTRACTOR License # \_\_\_\_\_ Expiration date \_\_\_\_\_

Business Name \_\_\_\_\_ Contractors Name \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Mechanical Contractor Email \_\_\_\_\_ Phone \_\_\_\_\_

- |                                                                               |                          |          |
|-------------------------------------------------------------------------------|--------------------------|----------|
| 1. Total Square Feet _____                                                    | <b>1. Permit Fee</b>     | \$ _____ |
| 2. Building Valuation ( _____ x total sq ft) \$ _____                         | <b>2. Technology Fee</b> | \$ _____ |
| 3. Number of Stories: 1 <sup>st</sup> floor _____ 2 <sup>nd</sup> floor _____ | <b>3. TOTAL FEES</b>     | \$ _____ |
| 4. Construction Type _____                                                    |                          |          |

**FEES - Fees for building permits double if work on project begins prior to issuance of permit. All permit fees are to be paid in advance by the licensed party who applies for the permit.**

### PROPERTY OWNER CONSENT/AGENT AUTHORIZATION

By my signature I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the submittal of this application. Additionally, my signature below indicates my awareness of the fee(s) required at the time of application submittal and that this fee(s) is non-refundable even in the event of application withdrawal. By signing this form, the owner of the property authorizes the City of Hutto to begin proceedings in accordance with the process for the type of application indicated on this application. The owner further acknowledges that submittal of an application does not in any way obligate the City to approve the application and that although City staff may make certain recommendations regarding this application, the City Council may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

Property Owner/Agent Signature \_\_\_\_\_ Property Owner/Agent Printed Name \_\_\_\_\_ Date \_\_\_\_\_

APPLICATION RECEIVED:	PLANS REVIEWED BY:	PERMIT #	PAYMENT TYPE #	AMOUNT PAID \$
	APPROVED _____ DENIED _____	NOTES		